



Town of Burgaw
Board of Commissioners Meeting
Historic Train Depot, 115 South Dickerson Street, Burgaw NC
October 11, 2022 at 4:30 PM

AGENDA

1. **Call to Order – *Mayor Olivia Dawson***
2. **Invocation**
3. **Pledge of Allegiance – *All***
4. **Approval of Agenda**
5. **Approval of Consent Agenda**
 - A. Approval of the August 9, 2022 Regular Meeting Minutes
 - B. Approval of the August 9, 2022 Closed Session Meeting Minutes
 - C. Ordinance 2022-26 Amending the FY 22-23 budget to reflect expenses for fireworks at the New Year's Eve Blueberry Drop event
 - D. Resolution 2022-18 Approval of submitting a formal grant application for the proposed Courthouse Avenue Streetscape and Park Development project

**Items under Consent are generally of a routine nature. The Board may take action to approve/disapprove all items in a single vote. Any item may be withheld from a general action, to be discussed and voted upon separately at the discretion of the Board.*

SPECIAL PRESENTATIONS/REQUESTS

6. Burgaw Baptist Church – Street closure request
7. Pender United – Street closure request

DEPARTMENTAL ITEMS

Parks, Recreation & Tourism Department – *Cody Suggs, Director*

8. Street closure requests for holiday events
9. Resolution 2022-19 Consideration of usage policy changes for rental facilities
10. **Departmental Updates – *Department Heads***

ITEMS FROM ATTORNEY – *Zachary Rivenbark, Town Attorney*

11. To be announced

ITEMS FROM MANAGER – *James Gantt, Town Manager*

12. Update on current town projects
13. Other items to be announced

ITEMS FROM MAYOR AND BOARD OF COMMISSIONERS

14. Fall Farmers Market Discussion – *Mayor Dawson*
15. Beautification Committee updates – *Mayor Dawson and Commissioner Dawson, Beautification Committee*
16. Other items to be announced

BREAK (5:30 or thereabout)

There will be a five minute break in order to allow citizens to sign up for Public Forum and Public Hearings.

PUBLIC FORUM

17. **Public Forum** - *The Public Forum is for non-public hearing items only. Speakers must sign in, step to the podium when recognized, state your name and residence address. Remarks should be limited to three (3) minutes per speaker.*

PUBLIC HEARINGS

Public Hearing #1 – *Gilbert Combs, Planning Director*

18. Consideration of a Major Special Use Permit for a Bed and Breakfast Inn to be located in the former Dees Tourism Home on a ±0.52-acre tract located at 115 N. Cowan St. The property is further identified as tax reference number 3229-34-7052-0000. *Continued from September 13, 2022.*

Public Hearing #2 – *Gilbert Combs, Planning Director*

19. Consideration of a Major Subdivision Preliminary Plat application for Coastline Station Subdivision located on a ±2.47-acre tract containing seven lots at 818 W. Bridgers Street Extension. The site is zoned O&I (Office & Institutional) and developed under the R-7 (Residential) standards of the Unified Development Ordinance. The property is further identified as tax reference number 3219-83-9783-0000.

Public Hearing #3 – Gilbert Combs, Planning Director

20. Consideration of an amendment to the Official Town of Burgaw Zoning Map to rezone a tract of land totaling ± 0.689 -acres, further identified as tax reference number 3229-13-9244-0000, from R-12 (Residential) to R-7 (Residential) to enable the two existing duplex housing units to become conforming.
21. Resolution 2022-20 Adopting a statement regarding the consistency of the Shevchuk property that the requested map amendment to the Town of Burgaw official zoning map to rezone ± 0.689 -acres of land from R-12 to R-7 is consistent with the Burgaw 2030 Comprehensive Land Use Plan.
22. Ordinance 2022-27 Approving an amendment to the Town of Burgaw official zoning map rezoning a ± 0.689 -acre tract of land located on N. McRae Street with houses addressed 105 & 107 N. McRae Street from R-12 (Residential) to R-7 (Residential). The property is further identified as tax reference number 3229-13-9244-0000.

Public Hearing #4 – Gilbert Combs, Planning Director

23. Consideration of an amendment to the Official Town of Burgaw Zoning Map to down-zone two tracts of land totaling ± 0.5 acres from B-1 (Central Business District) to R-7 (Residential District) further identified as tax reference numbers 3229-21-8922-0000 and 3229-21-8856-0000.
24. Resolution 2022-21 Adopting a statement regarding the consistency of the Pender Acres property that the requested map amendment to the official Town of Burgaw zoning map to down-zone two tracts totaling ± 0.5 acres from B-1 to R-7 is consistent with the Burgaw 2030 Comprehensive Land Use Plan.
25. Ordinance 2022-28 Approving an amendment to the Town of Burgaw zoning map down-zoning two tracts of land totaling ± 0.5 acres located on the west side of the 300 block of S. Dudley Street from B-1 (Central Business District) to R-7 (Residential). The properties are further identified as tax reference numbers 3229-21-8922-0000 and 3229-21-8856-0000.
26. **CLOSED SESSION** – if applicable
27. **ADJOURNMENT**