

TOWN OF BURGAW PLANNING AND ZONING BOARD

REGULAR MEETING

DATE: March 17, 2022
TIME: 5:30 PM
PLACE: Burgaw Community House
BOARD MEMBERS PRESENT: Sam Guidry, Jennifer Hansen, Char-Lynn Robinson, Matthew Boney, Frederick Lewis, John Johnson, Tiffanie Boswell
STAFF PRESENT: Andrea Correll, Planning Director
Jessica Gray, Permitting Technician
Zachary Rivenbark, Town Attorney
MEDIA PRESENT: None
PUBLIC PRESENT: Commissioner James Malloy, Brad Schular, Edward Harrington, Jim Cirello, Maggie Bennington
CALL TO ORDER: 5:30 PM
INVOCATION: James Malloy

The meeting was called to order by Jennifer Hansen at 5:30 PM.

Approval of the Agenda

A motion was made by Mr. Johnson to approve the agenda. The motion was seconded by Mr. Guidry. The motion was unanimous.

Approval of Minutes of the Previous Meeting

Mrs. Hansen asked if there were any additions or deletions to the minutes of the January 20, 2022, meeting. A motion was made by Mr. Johnson to approve the minutes as presented. The motion was seconded by Mrs. Robinson. The vote was unanimous.

Public Input

None.

New Business

- A. Consideration of conditional zoning amendment to the official Town of Burgaw Zoning Map for a 16.84-acre tract of land from B-2 and O&I to a conditional (CZ) O&I District located at 416 US Hwy 117 Bypass South. The property is further identified as tax reference number 3229-82-8455-0000. The applicant Hawthorne Residential Acquisition, LLC is requesting the change to Official Zoning Map of the Town of Burgaw.

Action Needed: Recommend approval or denial of the requested conditional zoning amendment, including the required Comprehensive Plan Consistency Statement in the motion.

Mrs. Correll presented the proposed changes to the Official Zoning Map of the Town of Burgaw.

Sam Guidry made a motion to recommend approval of a conditional zoning amendment to the official Town of Burgaw Zoning Map, including the following Comprehensive Plan Consistency Statement:

The proposed Unified Development Ordinance is consistent with the Town of Burgaw 2030 Comprehensive Plan by specifically preserving and enhancing the livability of the town while keeping standards encouraging quality and controlled growth that enhances and maintains the community's character.

John Johnson seconded the motion. The motion to recommend approval was unanimous.

Announcements and Updates

Mrs. Correll updated the Planning Board on industrial activity in the Town.

Ms. Gray addressed minimum housing enforcement progress and status with the Flood Insurance Rate Map and current development.

Mrs. Correll discussed the need for Board of Adjustment training and the Planning Board agreed that training prior to the next meeting would be preferred.

Adjournment

The meeting was adjourned at 6:39 PM. A motion was made by Mr. Johnson to adjourn the Planning Board meeting. The motion was seconded by Mr. Boney. The vote was unanimous.

Respectfully submitted,

Jessica Gray
Permitting Technician


Planning Board Chair Signature